

Bookkeeping Packages



Silver

Starting out and looking for bookkeeping support?

You do your bookkeeping and we will review it and prepare and lodge the BAS with the ATO

- ✓ Email Support
- ✓ Xero File Review & Fix Ups
- ✓ BAS Preparation & Lodgement

Too busy to maintain your books?

We prepare and lodge your BAS with the ATO as well as entering your bills and reconciling your bank transactions

- ✓ Silver Package Inclusions +
- ✓ Accounts Payable: Entering bills
- ✓ Bank reconciliations

Gold

Need all of aspects of your bookkeeping taken care of?

Everything in the Gold Package. Plus a monthly detailed analysis and review of your financials

- ✓ Gold Package Inclusions
- ✓ Accounts Receivable: Entering invoices
- ✓ EOM Procedures & Reports
- ✓ Payroll, STP & Superannuation
- ✓ Workcover Declarations

Platinum